



The Board of Directors is the governing body of the 501(c)(3) nonprofit organization, Metropolitan Development Council (MDC). The Board provides oversight to the organization and has the responsibilities assigned to Boards of Directors by statute and as described below. Members of the Board serve three year terms and each member is designated to represent a specific constituency pursuant to the Bylaws: Elected or Appointed Public Officials, Those Served by MDC, and Business and Civic sectors.

This is a working Board, engaged in fund development, building community relationships and in assuring that the organization is stable and sustainable. Board members are expected to spend approximately 10 hours per month, with officers making a greater time commitment.

RESPONSIBILITIES OF BOARD MEMBERS

1. Prepare for and attend Board meetings
2. Communicate with the constituency sector the Member represents
3. Comply with MDC bylaws
4. Assure fiscal soundness of the organization
5. Adopt annual operating and capital budgets
6. Participate in fundraising
7. Participate in strategic planning and respond to changing conditions
8. Adopt organizational policies
9. Appoint and evaluate the work of the CEO/President
10. Assure that legal mandates are met
11. Advocate for MDC in the community
12. Serve on at least one committee
13. Adhere to conflict of interest requirements
14. Other duties as determined by the Board

KNOWLEDGE, SKILLS AND ABILITIES

1. Ability to act in the best interest of the organization
2. Ability to communicate effectively with the sector represented and with the Board as a whole
3. Willingness to learn basic financial principles and MDC financial structure
4. Willingness to participate in MDC's fundraising efforts as a volunteer or donor
5. Ability to maintain confidentiality as needed
6. Ability to use technology as needed for Board work
7. Experience working with a nonprofit organization is preferred.
8. Skill or ability to learn in one or more of the following: organizational development, financial planning and budgeting, fundraising, strategic planning or other category of work needed by the Board.

Prospective members may apply to serve on the Board by submitting a letter of interest and resume to Elwis Johnson, Chair, at johnsonelwis@gmail.com.